

Day County Sheriff's Office
Application for Employment

PERSONAL INFORMATION

Name: (Last, First, Middle)	
Physical Address:	
Mailing Address:	
Phone #	Email:
Position(s) Desired:	Social Security Number: (for background check purposes)
Can you perform the essential functions of the position for which you are applying? [] YES [] NO If no, please explain:	
If hired, when would you be able to begin working?	
Are you legally eligible to be employed in the United States? [] YES [] NO	
Have you ever been convicted of a felony or a misdemeanor which resulted in imprisonment or jail sentence within the last seven years? [] YES [] NO If yes, please explain: (marking yes will not necessarily result in the denial of employment)	
Have you ever worked for Day County before? YES [] NO [] If yes, list dates of employment and job title:	
Do you have any relatives or friends who work for Day County? YES [] NO [] If yes, list all persons:	
Are you available to work: DAYS [] NIGHTS [] WEEKENDS [] FULL TIME [] If you cannot work full-time or if there are days/hours which you are unavailable, please explain:	

<p>Are you presently employed? YES [] NO []</p> <p>If yes, may we contact your employer? YES [] NO []</p> <p>If presently employed, why are you considering leaving?</p>
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Employment

(List all employment in the last 10 years, starting with most recent employment)

Employer:		Employer Contact #
Address:		
Supervisor's Name & Title:		
Dates Employed		Ending Hourly Wage
Start:	End:	
Work Performed:		
Reason For Leaving:		

Employer:		Employer Contact #
Address:		
Supervisor's Name & Title:		
Dates Employed		Ending Hourly Wage
Start:	End:	
Work Performed:		
Reason For Leaving:		

Employer:		Employer Contact #
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Start:	End:	
Work Performed:		
Reason For Leaving:		

Education

Name & Location of School	Course of Study	# of years completed	Diploma/Degree Received Y or N
High School			
College			
Trade School			
Graduate Work			
<p>Have you completed special courses, seminars, and or training that would help you perform the position for which you are applying YES [<input type="checkbox"/>] NO [<input type="checkbox"/>] (if yes please list:)</p>			
<p>List academic honors, extracurricular activities, offices/positions held:</p>			

Personal References

Name:	Occupation:
Address:	
Phone #	Email:
Name:	Occupation:
Address:	
Phone #	Email:
Name:	Occupation:
Address:	
Phone #	Email:

EXCEPT WHERE CLASSIFICATION IS A BONAFIDE OCCUPATIONAL QUALIFICATION, APPLICANTS WILL RECEIVE CONSIDERATION FOR POSITIONS, WITHOUT REGARD TO: RACE, COLOR, AGE, DISABILITY, NATIONAL ORIGIN, SEX, SEXUAL ORIENTATION, MARITAL STATUS, OR VETERAN STATUS.

PLEASE READ AND SIGN BELOW

Please be aware that signing below acts as your consent to allow the Day County Sheriff's Office to perform a background check. This background check will include criminal history, credit history, and may include contacting any and all persons whom you have had contact with.

I understand that failure to reveal requested information or giving false or misleading information on any part of this application of employment can be grounds for termination from the county. I understand that if I am hired, my employment is "At-Will" and is for no definite time and may be terminated at any time without prior notice.

Signature: _____ Date: _____

Once complete, email this application to sheriff@daycountysheriff.org or mail the original to:

Day County Sheriff's Office
ATTN: Sheriff Jerred Schreur
710 W 2nd Street
Webster, SD 57274

(Do not fill out anything below this line)

Results

Employed Yes [<input type="checkbox"/>] No [<input type="checkbox"/>]	Position hired:
Starting date:	Starting Wage:

NOTES:
