

**Day County Sheriff's Office
Application for Employment**

PERSONAL INFORMATION

Name: (Last, First, Middle)	
Physical Address:	
Mailing Address:	
Phone #	Email:
Position(s) Desired:	
Can you perform the essential functions of the position for which you are applying? [] YES [] NO If no, please explain: 	
If hired, when would you be able to begin working?	
Are you legally eligible to be employed in the United States? [] YES [] NO	
Have you ever been convicted of a felony or a misdemeanor which resulted in imprisonment or jail sentence within the last seven years? [] YES [] NO If yes, please explain: (marking yes will not necessarily result in the denial of employment)	
Have you ever worked for Day County before? YES [] NO [] If yes, list dates of employment and job title:	
Do you have any relatives or friends who work for Day County? YES [] NO [] If yes, list all persons:	
Are you available to work: DAYS [] NIGHTS [] WEEKENDS [] FULL TIME [] If you cannot work full- time or if there are days/hours which you are unavailable, please explain:	

Are you presently employed? YES [] NO []

If yes, may we contact your employer? YES [] NO []

If presently employed, why are you considering leaving?

Employment

(List all employment in the last 10 years, starting with most recent employment)

Employer:		Employer Contact #
Address:		
Supervisor's Name & Title:		
Dates Employed		Ending Hourly Wage
Start:	End:	
Work Performed:		
Reason For Leaving:		

Employer:		Employer Contact #
Address:		
Supervisor's Name & Title:		
Dates Employed		Ending Hourly Wage
Start:	End:	
Work Performed:		
Reason For Leaving:		

Employer:		Employer Contact #
Address:		
Supervisor's Name & Title:		
Dates Employed		Ending Hourly Wage
Start:	End:	
Work Performed:		
Reason For Leaving:		

Education

	Name & Location of School	Course of Study	# of years completed	Diploma/Degree Received Y or N
High School				
College				
Trade School				
Graduate Work				

Have you completed special courses, seminars, and or training that would help you perform the position for which you are applying YES [] NO [] (if yes please list:)

List academic honors, extracurricular activities, offices/positions held:

Personal References

Name:	Occupation:
Address:	
Phone #	Email:
Name:	Occupation:
Address:	
Phone #	Email:
Name:	Occupation:
Address:	
Phone #	Email:

EXCEPT WHERE CLASSIFICATION IS A BONAFIDE OCCUPATIONAL QUALIFICATION, APPLICANTS WILL RECEIVE CONSIDERATION FOR POSITIONS, WITHOUT REGARD TO: RACE, COLOR, AGE, DISABILITY, NATIONAL ORIGIN, SEX, SEXUAL ORIENTATION, MARITAL STATUS, OR VETERAN STATUS.

PLEASE READ AND SIGN BELOW

I understand that failure to reveal requested information or giving false or misleading information on any part of this application of employment can be grounds for termination from the county. I understand that if I am hired, my employment is "At-Will" and is for no definite time and may be terminated at any time without prior notice.

Signature: _____ Date: _____

Once complete, email this application to sheriff@daycountysheriff.org or mail the original to:

Day County Sheriff's Office
ATTN: Sheriff Jerred Schreur
710 W 2nd Street
Webster, SD 57274

(Do not fill out anything below this line)

Results

Employed Yes [] No []	Position hired:
Starting date:	Starting Wage:

NOTES: _____

